Introduction to the Master Program Space Engineering (SpE) I & II

Summer Semester 2020
Master Program SpE I & II

Master of Science Space Engineering

- MScSpE I (3 semesters, 90 CP)
- MScSpE II (4 semesters, 120 CP)

- is shown on your enrollment certificate
- please check if this information, as well as the spelling of your name or other personell data on this certificate is correct.

- ... what is the difference?
## Structure of the Master Program

<table>
<thead>
<tr>
<th>Semester</th>
<th>Study Phases</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-3 (SpE I)</td>
<td><strong>Only for SpE II:</strong> Foundations in Space Engineering According to the module guide “Modulhandbuch“</td>
</tr>
<tr>
<td>1-3 (SpE II)</td>
<td>Specialization in Space Engineering according to the „Modulhandbuch“</td>
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<tr>
<td></td>
<td>Elective Modules</td>
</tr>
<tr>
<td></td>
<td>30 CP</td>
</tr>
<tr>
<td></td>
<td>36 CP</td>
</tr>
<tr>
<td></td>
<td>12 CP</td>
</tr>
<tr>
<td>4 (MScPT I + II)</td>
<td>12 CP Master project</td>
</tr>
<tr>
<td></td>
<td>30 CP Master thesis</td>
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</tbody>
</table>
General Information

- Lecture courses
- Studip
- Pabo/Flex Now
- Examination regulations
- Miscellaneous
Lecture Courses

You can find the course catalogue on the university webpage at the Quicklinks or at

https://www.uni-bremen.de/en/studies/starting-your-studies/course-catalog.html
Lecture Courses

Here you will find all lectures of Space Engineering and information such as course number, lecture room, dates and lecturer.

<table>
<thead>
<tr>
<th>Course number</th>
<th>Title of event</th>
<th>Lecturer</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-01-03-AtPhy-V</td>
<td>Atmospheric Physics (in English)</td>
<td>John Philip Burrows</td>
</tr>
</tbody>
</table>

Lecture (Teaching)
ECTS: 6

Dates:
weekly (starts in week: 1) Mon. 08:00 - 10:00 NW1 S1360 (2 Credit hours) Vorlesung
• Stud.IP is the electronic course management system at the University of Bremen.
• You can find it on the university homepage Quicklinks (not available right now) or directly at https://elearning.uni-bremen.de
• Here you can compile your studyplan and will find current information to the courses of the Master program SpE such as skripts, sheets etc....
... or use it for networking.
How to log-in to Stud.IP

When you register at the University, you receive online access with which you can install your Uni-Account and your email address.

Use your user data to login to Stud.IP. The user name is your email without @uni-bremen

Please note that you are required to regularly check the inbox of this e-mail address. It is recommended to set up automatic forwarding of this email address to your primary email address.
At the beginning of each semester you can add the courses you wish to attend.

1. Search
2. Choose
3. Go to course
After you have been accepted you will find all your courses and to each course the corresponding information.

New messages or files that have accumulated since your last visit will be displayed.
Muss noch aktualisiert werden
Please register also to „Miscellaneous: Space Engineering“. Here you can find important announcements and files e.g. forms and examination regulations.
• More about Studip
http://docs.studip.de/help/3.2/en/uhb/Basis/Allgemeines

• Please note: On this platform you only register to get access to the information for the courses or other tools.

NOT TO REGISTER FOR AN EXAMINATION!
How to register for exams

- You have to register online on the web portal **PABO/Flex Now** if you want to participate in an examination

- [http://www.uni-bremen.de/pabo.html](http://www.uni-bremen.de/pabo.html)

Central Examination Office for Social Sciences and Humanities (ZPA)

The ZPA is responsible for matters surrounding examinations in **Faculties 6 to 12** as well as for all **trainee teachers**, irrespective of the Faculty affiliation.

Depending on the field of study, different administrative offices are responsible for the administration of examinations.

As the first point of contact, please refer to the respective **ZPA service point**.

For matters surrounding examinations in **Faculties 1 to 5**, please contact the **decentralized examination** offices in the respective faculties.

You will find answers to the most common questions under "**A to Z of Examinations**". If you cannot find what you are looking for, please use our contact form.
How to register for exams

- **Benutzerkennung**: insert your matriculation number *(without the last digit)*
- **Kennwort**: insert your PIN you have received with your papers.
- In PABO you can check your study courses and see your results of examinations.
- You can also print a mark certificate at any time or rather provide the institutions/firms with a confirmation link.
How to register for exams

• For individual actions in the PABO portal (e.g. registering and deregistering for exams) you need a PIN (Personal Identification Number) and TAN (Transaction Number).

• The PIN and TAN are sent to you approximately two months after the beginning of the semester. If you still have not received your PIN and TAN after this period, please contact the examination office (Prüfungsamt) Martina Peters, 218-64994.

• If the documents get lost, you can pick up new PINs and TANs upon presentation of a valid ID card and a certificate of matriculation during consultation hours at the examination office.
How to register for exams

• **Registrations** for exams taken in the **winter semester** have to be made **until January 10** at the latest. For exams taken in the summer semester deadline for registration is June 30.

  *Please do not register last-minute!*

• Deregistrations can be made until January 31 for the winter semester or June 30 for the summer semester.

• If an examination takes place prior to the respective registration date, the registration has to be made not later than 48 hours before the day of the exam.

• **If you registered for an exam, attendance is mandatory.**
How to register for exams

• A no show on the examination date will cause a failed in the exam if there is no good reason for the absence.

• Sick certificates from a german MD have to be submitted immediately – within three working days after exam – to the examination office.

• More information can be found on this webpage

https://www.uni-bremen.de/en/zpa/infos/information-surrounding-examinations/
Recission of examinations

- **Deregistration** of exams have to be made until January 31 (winter term) or June 30 (summer term). You may deregister either through PABO or at the examination office.

- In order to be able to claim an absence, this application must be submitted within 3 business days after the examination day. The sick certificate has to be attached.
• Application for recognition of study achievements

• For recognition of study achievements an application has to be submitted at the registrar`s office. Please attach grade certificate/transcript

• In case of recognition of study achievements provided at other universities, please enclose a module description.

For further information please contact:

Martina Peters
martina.peters@uni-bremen.de
Phone: +49 (0)421-218-64994
office hours: Monday 1 p.m. to 2 p.m. and Tuesday 10 a.m. to 11.30 p.m.
Set of Rules

You find the information on the webpage of faculty 4
http://www.fb4.uni-bremen.de
> Studies > Master Space Engineering
Persons

- **Dean of studies**
  Prof. Dr.-Ing. Maren Petersen

- **Departmental counseling**
  Prof. Dr.-Ing. Claus Braxmaier
  PD Dr.-Ing. Rodion Groll

- **Office Space Engineering**
  Hanna Fokken

- **Examination Office**
  Martina Peters

- **Study Centre**
  Thomas Bruns
Formalities

• When you arrive in Bremen you must register as a resident here. This can be done on the campus at https://www.uni-bremen.de/bsu (Bremen Services University). At BSU you can also apply to have your residence permit (visa) prolonged.

• If you live outside Bremen you must register at the competent aliens registration office for the district where you live.

• More information about your stay in Germany you find here: https://www.uni-bremen.de/en/studies/starting-your-studies/formalities/formalities-for-international-students.html
Links

- [http://www.fb4.uni-bremen.de/studium_ma_space_home_e.html](http://www.fb4.uni-bremen.de/studium_ma_space_home_e.html)
  - brief info, structure, regulations, contact for the Master SpE
- [https://www.uni-bremen.de/en/studies/starting-your-studies/course-catalog.html](https://www.uni-bremen.de/en/studies/starting-your-studies/course-catalog.html)
  - Study program
- [https://elearning.uni-bremen.de/](https://elearning.uni-bremen.de/)
  - Stud.IP – System / documents for lectures, registration for events, etc.
- [https://onlinetools.uni-bremen.de/](https://onlinetools.uni-bremen.de/)
  - E-Mail (access to the web, SPAM filter, forwarding, create an alias)
  - WLAN-access (eduroam)
  - Please note: also „formal“ emails of the University will be sent to the University email adress.
- [http://antivirus.uni-bremen.de/](http://antivirus.uni-bremen.de/)
  - free antivirus software („Sophos“)